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| <h2>SPECIAL EVENTS REQUEST FORM SOUTHERN MARYLAND RECREATIONAL</h2> |
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Return Completed Form To:

**Cedarville State Forest
10201 Bee Oak Rd.
Brandywine, Md. 20613
301-888-1410
Fax: 301-579-6472**

Date Request Made:

(Park requires at least 30 days advance notice of event to be considered for approval)

Event Name:

Park Location:

Proposed Date and Time of Event:

Description of Event:

Fees associated with your event? Yes No Amount:

Specialized equipment or vehicles (generators, trailers etc.)

Anticipated Attendance:

Number of Vehicles on site:

Event Contact Person:

Phone #'s:

Address:

Signature:

Date:

(Approval of your event will not occur if this form is not completed and submitted in a timely fashion and the Park reserves the right to deny/terminate any event when determined not to be in the best interest of the State)

BELOW FOR PARK USE

Assigned to: _____ **Date received:** _____

Date Contact made: _____

Additional comments/notes: _____

Total Service Charges or Fees by Park: _____ **Amount Paid \$** _____

Receipt# and Date: _____

Event Approved Yes/No _____

Signature of Park Representative: _____