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MEMORANDUM

TO: Board of Trustees, Area Representatives and Trustees Emeritus

FROM: William H. Leahy, Director

DATE: January 27, 2017

RE: Board of Trustees Meeting on Monday, February 6, 2017.
The Board will gather at 6:00 pm for a catered dinner in the MET offices.
No food or beverages are allowed in the MHT conference room.
The business meeting begins at 6:30 pm – 8:30 pm.

The meeting will be conducted at the following location:

**100 COMMUNITY PLACE
CROWNSVILLE, MARYLAND
THIRD FLOOR CONFERENCE ROOM (MHT)**

Prior to the Board meeting on February 6, 2017 the following committees will meet in the MET Conference Room (3.325), located on the third floor:

**New Trustee Orientation: 2:30 pm
Finance Committee: 4:00 pm
Agriculture Committee: 4:00 pm
Executive Committee: 5:00 pm**

Consent Agenda – None

- I. Board Work Plan & Governance Topics (Jim /Bill) – [6:30– 7:30]**
- A. Adopt minutes of December 5 BOT meeting**
 - B. Approve Recommendation from Ad Hoc Strategic Planning meeting for Board approval Strategic Vision Plan (emailed 1.20.16/handouts)**
 - C. Chairman’s Report**
 - D. Director’s Report (Bill)**
 - 1. Update on DNR coordinating discussions- recommendations to Governor
 - 2. Campaign Feasibility Study (update/handout)
 - 3. Ballot-vote for names to test (handout)
 - 4. Brief Presentation on syndications (Kristen M/handout)

5. Board Approval sought – Partnership MOU with Department of Housing & Community Development to implement \$40,000 Grants through Keep Maryland Beautiful (Item)
6. Fundraising update – Year end appeal, active Foundation Requests

II. Committee Reports (verbal/handout) – [7:30– 8:15]

A. Governance & Nominating (Jay /Bill)

1. Adopt Charter (handout)
2. Kick-off meeting
 - Orientation – Board Mentor
 - Updated Board Binder

B. Finance (Doris/Bill/Tanya)

1. State Budget overview and update
2. Private Side Budget update

C. Easements & Stewardship (Julie/Steve/John T.)

1. Committee report from 1/25 (handout)

D. Land Trust Advisory (Phil /Michelle)

1. Committee Report
2. Conference update

E. Other Committee Updates

III. Adjourn

The next meeting will be held on Monday, March 6, 2017.

Additional enclosure(s):

Other information available on line: