



MARYLAND DEPARTMENT OF NATURAL RESOURCES
FISHING AND BOATING SERVICES

SHELLFISH AQUACULTURE MONTHLY HARVEST REPORT FORM INSTRUCTIONS

The Code of Maryland Regulations (COMAR) 08.02.23.04(C), requires a Shellfish Aquaculture Harvester Permittee to submit a monthly harvest report to the department for every month of the year. The regulations also require that the report for a given month be received by the department the 10th day of the following month. For instance, the first monthly harvest report for January 2021 is due by Feb. 10, 2021.

Report barcode labels are provided as an additional enclosure together with the initial set of harvester permits issued each year. Blank harvest report forms are available by request from the department or online under the Aquaculture sub-heading of the Fishing and Boating Services forms page at: dnr.maryland.gov/fisheries/pages/fisheries-forms.aspx. **Please be advised that failure to submit complete and accurate monthly harvest report forms may result in suspension or revocation of permits and registration cards, and/or termination of the lease.**

Steps to Completing and Returning Report Forms

- ✓ Write in the month(s) for which you are reporting harvest.
- ✓ Write in the lease number from which you are reporting harvest.
- ✓ Circle the species harvested.
- ✓ Enter the date and harvest start time, including a.m. or p.m. Harvest start time is defined as the time the first shellfish is taken from the water.
- ✓ Enter the number/volume of shellfish harvested (i.e. 15 bushels OR 1,000 individuals)
- ✓ List the gear type utilized during harvest. If reporting harvest from a water column lease, please list cages, floats, bags or other type of gear from which the shellfish were taken.
- ✓ Specify the MDH Shellfish Certification Number of the shellfish dealer to whom you sold the harvested product. If you are a certified dealer selling your own product, list your certification number in that column. If product was removed from the lease for disease testing write "Testing Sample" or if oysters were taken for personal use write "Not Sold".
- ✓ List the specific location where your shellfish product was landed. NOTE: June through September, product must be landed at your pre-declared summer landing location.
- ✓ Print your name, sign and date the form.
- ✓ **Every column should be filled in for each date of harvest.**
- ✓ Retain a copy of the form for your records.
- ✓ Fasten the appropriate month's barcode to the lower right-hand corner of the report where indicated, and mail to: DNR Fishing and Boating Services, Attn: Shellfish Aquaculture Harvest Report, 580 Taylor Avenue E-4, Annapolis, MD 21401, or submit by email to aquacultureharvestreport.dnr@maryland.gov, or by fax to: 410-260-8310. The report must be received by the department by the 10th day of the month following the month the harvest occurred.

If you hold more than one lease, you must submit one monthly harvest report for each lease. If no harvest took place during a given month, you are still responsible for returning a report. Please fill in the month(s), check the "No Harvest" box in the top right corner of the form, print name, sign, date, and follow the instructions above for submitting the form to the department. If harvesting will not occur for more than one month, you may list and affix all barcodes for those months on the blank section of one form. More information on harvest reporting is available at: dnr.maryland.gov/fisheries/Pages/aquaculture/harvest-reporting.aspx.