

**STATE OF MARYLAND — DEPARTMENT OF NATURAL RESOURCES**

APPLICATION FOR: (CHECK ONE)

**MARYLAND REGISTERED VESSEL**

TITLE & REGISTRATION

TITLE ONLY

REGISTRATION ONLY

**DOCUMENTED VESSEL**

TAX PAYMENT & DECAL

DECAL ONLY

TAX PAYMENT ONLY

MD						
USCG						

**SECTION 1 — OWNERSHIP**

Attach sheet for additional owner

**PLEASE TYPE OR PRINT IN BLACK OR BLUE INK ONLY**

		DNRID / FIRST NAME / MIDDLE NAME / LAST NAME				DNRID / FIRST NAME / MIDDLE NAME / LAST NAME		
DNRID/FULL LEGAL NAME	<b>OWNER 1</b>							
DATE OF BIRTH								
MAILING ADDRESS								
CITY, STATE, ZIP								
COUNTY								
DRIVER'S LICENSE # & ISSUING STATE								
GENDER			MALE	FEMALE			MALE	FEMALE
LAST 4 SSN OR FIN								
EMAIL ADDRESS								
DAYTIME TELEPHONE								

**Vessel to be titled for which ownership type - Select One:**      **Sole Owner**      **Tenants in Common**      **Joint Tenants with Rights of Survivorship**

VESSEL INFORMATION													
<input type="checkbox"/> NEW <input type="checkbox"/> USED		VESSEL USE		VESSEL TYPE		HULL MATERIAL		PROPULSION		FUEL		ENGINE DRIVE	
HULL IDENTIFICATION #		Pleasure		Open Motorboat		Fiberglass		Propeller		Gasoline		Outboard	
MANUFACTURER		Commercial Fishing		Cabin Motorboat		Aluminum		Water-Jet		Diesel		Inboard	
MODEL		Comm Charter Fishing		PWC		Rubber Vinyl Canvas		Sail		Electric		Sterndrive	
YEAR		Comm Passenger Carry		Inflatable		Plastic		Manual		Other		Pod-Drive	
LENGTH FT.    IN.		Commercial Other		Pontoon Boat		Wood		Air Thrust				Other	
VESSEL NAME (Documented Vessels Only)		Demonstration		Auxiliary Sail		Steel		Other					
IF TRAILERED <input type="checkbox"/>		Rent or Lease		Sail Only		Other							
LOCATION OF BOAT: RIVER/CREEK				Rowboat		<b>ENGINE</b> TOTAL HORSEPOWER		SERIAL NO.					
				Houseboat		MANUFACTURER(S)		YEAR					
				Paddlecraft		<b>USED VESSELS</b> Current Registration #							
				Air Boat		If not registered, explain:							
				Other		<b>DATE OF PURCHASE:</b>		<b>DATE TAXABLE IN MD:</b>					

SECTION 3 — SECURITY INTEREST INFORMATION	
NAME AND ADDRESS OF SECURED PARTY/LIEN HOLDER	
DATE OF LIEN	AMOUNT OF LIEN

SECTION 4 — TAXES & FEES	
\$ _____	TOTAL PURCHASE PRICE OR FAIR MARKET VALUE
(\$ _____)	TRADE-IN VALUE (DEALER SALES ONLY)
\$ _____	NET PURCHASE PRICE
5% Excise Tax on Net Purchase Price Minimum - \$5.00    Maximum - Tax Cap Applies	
Reciprocal Credit for Tax Paid to Another State	STATE: _____
Net Excise Tax Due	
Title Fee (MD registered vessels only)	\$2.00
Registration Fee – 2 year over 16 ft. or over 7.5 hp	\$24.00
16 ft. or under with 7.5 hp or under	NO FEE
2-year Documented Use Decal (documented vessels only)	\$10.00
Security Interest Filing Fee — remit only if lien is to be recorded	\$15.00
<b>Penalty and interest are due when excise tax has not been paid within 30 days of Maryland tax liability. (See reverse)</b>	
Penalty — 10% of excise tax	
Interest — 1.5% per month	
<b>MAKE CHECK PAYABLE TO "DNR"</b>	<b>TOTAL DUE</b>

SECTION 5 — DEALERS ONLY	
DEALER LICENSE #	Brokerage Sale
TEMPORARY DECAL #	DATE DECAL ISSUED:
TRADE-IN HULL ID #	
REQUEST/REASON FOR DEALER EXTENSION	

SECTION 6 — CERTIFICATION	
I certify under penalty of perjury that I own the vessel described above, that I have verified the hull identification number, and that the statements made on this application are true and correct to the best of my knowledge and belief. <b>REQUEST FOR EXTENSION ONLY — I EXPECT TO FORWARD THE COMPLETED APPLICATION WITHIN 15 DAYS.</b>	
<b>ALL OWNERS MUST SIGN AND DATE BELOW</b>	
Signature	Date
Signature	Date

DEPARTMENT USE	
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## DEFINITIONS

**Bill of Sale** – A document executed by the seller that shows seller's name and address, purchaser's name and address, date of sale, complete vessel description, and the gross purchase price of the vessel

**Certificate of Origin** – The manufacturer's or importer's document of "title" which establishes ownership of a vessel and provides for the transfer of that ownership progressively from the manufacturer or importer to the dealer and purchaser

**Excise tax** -- §8-710.3(a) imposes a 5% vessel excise tax on all vessels operated principally in Maryland

### Fair market value

- ❖ §8-716(a)(3)(i) – Purchased from a licensed dealer – total purchase price as certified by the dealer on a form acceptable to the Department
- ❖ §8-716(a)(3)(iii) -- All other transactions – either (a) the total purchase price verified by a Bill of Sale approved by the Department, or (b) the valuation shown in a national publication of used vessel values adopted by the Department

**Hull identification number** – 12 character alpha-numeric number required by the U.S. Coast Guard to be permanently affixed, engraved or embossed on the vessel by the manufacturer (the Department will assign a HIN to home built boats)

**Interest** -- §8-716.1(d)(1) – 1.5% per month or fraction of a month from the time the tax was due until paid

**Length** – overall length of the deck (feet and inches) from bow to stern measured in a straight line

**Manufacturer** – name of the builder – if home built, write in "custom"

**Penalty** -- §8-716.1(d)(1) – 10% of vessel excise tax – assessed when tax is not paid within 30 days of incurring liability

**Purchase price** -- §8-716(a)(5) – the total price of a vessel at the time of sale, including motor, accessories, freight-in, duty (if any), and excluding the price of a trailer. Preparation charges are not taxable.

**Reciprocal credit** -- §8-716(f)(1) – credit for tax previously paid in another state – vessel must have been titled or registered in another jurisdiction or federally documented and principally operated in another jurisdiction -- requires proof of tax payment to the other jurisdiction.

### Registration number

- ❖ Documented vessels – 6 or 7-character identifier assigned by the U.S. Coast Guard
- ❖ All other vessels – 8-character identifier assigned by the state of registration in the format XX 1234 XX, with the 1<sup>st</sup> two letters identifying the state of registration

**State of principal operation** – The jurisdiction in whose waters a vessel is or will be operated most during a calendar year

### Tax liability

- ❖ If your vessel was purchased in Maryland and will operate in Maryland waters a majority of the calendar year, you ARE liable for vessel excise tax and must register the vessel within 30 days of purchase to avoid assessment of penalty and interest.
- ❖ If your vessel was purchased elsewhere or previously registered in another jurisdiction, is now in Maryland waters, and will operate in Maryland waters a majority of the calendar year, you ARE liable for vessel excise tax and must register the vessel within 30 days of entering Maryland waters.
- ❖ If your vessel is duly registered in another jurisdiction but remains in Maryland waters more than 90 days in a calendar year, you MAY be liable for vessel excise tax unless you can prove principal operation (as defined above) in another jurisdiction.

**Trade-in** – applicable only to sales by licensed dealers – a completed 'Trade-In Verification Statement' must be submitted with application

**Vessel type** – style that most accurately describes the vessel

**Year** – model year – if custom, use the year vessel was built

**Engine drive** – describes engine type Sterndrive = Inboard/Outboard Pod-Drive = an engine mounted in front of the transom of a vessel and attached through the bottom of the hull to a steerable propulsion unit

**Tenants in Common** – Ownership share becomes an asset of the estate of the deceased

**Joint Tenants with Rights of Survivorship** – Surviving parties receive equal ownership

## INSTRUCTIONS

The following documents must accompany applications for title and/or registration for vessels to be **REGISTERED** in Maryland:

New vessel -- original Manufacturer's Certificate of Origin assigned to purchaser(s) and original Bill of Sale (if Certificate of Origin does not contain the purchase price)

### Used vessel

- ❖ Original Bill of Sale and/or original title (see definition above)
  - Seller must provide explanation if vessel was not previously numbered or documented
- ❖ Original Lien release (if applicable)
- ❖ If previously federally documented:
  - Photocopy of seller's most current Certificate of Documentation
  - USCG Abstract of title
  - Release of ship's mortgage (if applicable)
- ❖ If previously registered in a nontitle state:
  - Photocopy of most current out-of-state registration certificate

The following documents must accompany applications for a use decal and/or tax payment for **DOCUMENTED** vessels:

- ❖ USCG stamped Bill of Sale
- ❖ Photocopy of current Certificate of Documentation
- ❖ Proof of prior tax paid (if seeking reciprocity credit)

### REQUEST FOR EXTENSION:

- ❖ Automatic 15-day extension granted, with additional extensions at the Department's discretion
- ❖ Request for Extension must be submitted and taxes and fees paid within 30 days of purchase
- ❖ Attach copy of Bill of Sale

**BUSINESS HOURS ARE 8:30 TO 4:30 MONDAY THROUGH FRIDAY BY APPOINTMENT ONLY (EXCEPT STATE HOLIDAYS)**

**1-866-344-8889**

**PLEASE MAKE CHECKS PAYABLE TO DNR**

### **Annapolis Service Center**

160 Harry S. Truman Pkwy  
P. O. Box 1869  
Annapolis MD 21404  
410-260-3220  
410-260-3281 (Fax)

### **Essex Service Center**

1338 Eastern Blvd. A  
Essex, MD 21221  
667-401-0760  
667-401-0765 (Fax)  
*(No Mail. Open Mon/Wed/Fri)*

### **Bel Air Service Center**

501 W. MacPhail Rd. #2  
Bel Air, MD 21014  
410-836-4550  
410-836-4562 (Fax)

### **Centreville Service Center**

120 Broadway Ave. #5  
Centreville, MD 21617  
410-819-4100  
410-819-4110 (Fax)

### **Frederick Service Center**

1601-A Bowman's Farm Rd.  
Frederick, MD 21701  
240-236-9950  
240-236-9953 (Fax)

### **Cumberland Service Center**

13300 Winchester Road, SW  
Cumberland, MD 21502  
301-777-2134  
301-777-5865 (Fax)  
*(No Mail. Open Tues/Thurs)  
Credit card only at this location*

### **Solomons Service Center**

14175 Solomons Island Rd. S  
P. O. Box 1309  
Solomons, MD 20688  
410-535-3382  
410-535-4737 (Fax)

### **Salisbury Service Center**

251 Tilghman Rd. #2  
Salisbury, MD 21804  
410-713-3840  
410-713-3849 (Fax)