



MARYLAND DEPARTMENT OF NATURAL RESOURCES  
 LICENSING AND REGISTRATION SERVICE  
**REQUEST FOR COPY OF RECORD**

\$5.00 – Current Computer File

\$10.00 – Certified True Copy

**APPLICANT**

DNR ID# \_\_\_\_\_ Name \_\_\_\_\_

Street \_\_\_\_\_ City \_\_\_\_\_ St \_\_\_\_ Zip \_\_\_\_\_

Daytime phone \_\_\_\_\_ Email \_\_\_\_\_

Except for certified copies, report will be emailed (if email address is provided)

**REQUESTED RECORD(S)**

**VESSEL** MD \_\_\_\_\_ or USCG # \_\_\_\_\_ Hull ID# \_\_\_\_\_

**LICENSE**  Recreational License  Commercial License

Licensee Name \_\_\_\_\_

Address \_\_\_\_\_

Date of Birth \_\_\_\_\_

**REASON**

Abandoned Vessel  Mechanics Lien  Missing Title Package

Investigation (explain) \_\_\_\_\_

\_\_\_\_\_

Litigation Case# \_\_\_\_\_ Court \_\_\_\_\_

Other (explain) \_\_\_\_\_

\_\_\_\_\_

Applicant Signature REQUIRED \_\_\_\_\_

NON-DISCLOSURE OF PERSONAL RECORDS INFORMATION:

The Department will not disclose a personal record unless permission has been granted by the individual except for use in carrying out its governmental functions or unless otherwise provided by law,

COMAR 08.01.06.06 (G) Reads as follows:

Except for use in carrying out its governmental functions, the custodian shall not disclose, and shall deny inspection or copying of, any part of a public record that contains sociological information relating to an individual. For purpose of this section, sociological information means:

1. Social Security number;
2. Personal address;
3. Personal telephone number;
4. Personal e-mail address;
5. Medical history;
6. Educational history;
7. Work history;
8. Military service;
9. Financial information;
10. Religious preference, membership, and attendance;
11. Personal relationships; beliefs, and values;
12. Genealogical charts; and
13. Family history.

**BUSINESS HOURS ARE 8:30 to 4:30 MONDAY THROUGH FRIDAY BY APPOINTMENT ONLY (EXCEPT STATE HOLIDAYS)**

**1-866-344-8889**

**PLEASE MAKE CHECKS PAYABLE TO DNR**

(410) 260-3220 Annapolis Service Center: 160 Harry S Truman Pkwy, P O Box 1869, Annapolis, MD 21404

(667) 401-0760 Essex Service Center: 1338 Eastern Blvd. A, Essex, MD 21221 **(No Mail:Open M/W/F)**

(410) 819-4100 Centreville Service Center: 120 Broadway Ave # 5, Centreville, MD 21617

(240) 236-9950 Frederick Service Center: 1601-A Bowmans Farm Lane, Frederick, MD 21701

(410) 535-3382 Solomons Service Center: 14175 Solomons Island Rd S, P O Box 1309, Solomons MD 20688

(410) 836-4550 Bel Air Service Center: 501 West MacPhail Rd. #2, Bel Air, MD 21014

(410) 713-3840 Salisbury Service Center: 251 Tilghman Rd Rm #2, Salisbury, MD 21804

(301) 777-2134 Cumberland Service Center: 13300 Winchester Road, SW, Cumberland, MD 21502 **(No Mail: Open T/TH)**